DODGELAND MIDDLE SCHOOL



STUDENT / PARENT HANDBOOK

2026-2027

Updated June 2026

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DODGELAND MIDDLE SCHOOL

401 S. Western Avenue, Juneau, WI 53039
Telephone: (920) 386-4404 FAX: (920) 386-2601
Website: www.dodgeland.k12.wi.us

Dom Gischia, Principal

WELCOME and INTRODUCTION

It is with great pleasure that we take this opportunity to welcome you to school. This handbook has been developed by our faculty and administrators to help you and your parents learn as much as possible about school policies and procedures and the services we offer. It is your responsibility to be familiar with the rules and guidelines of the school. Rules are enforced fairly and consistently in the best interest of all students. It is our belief that students' future success will result from academic achievement and positive behaviors and attitudes.

Best wishes for a successful year to each of you!

MISSION STATEMENT

The mission of the Dodgeland School District is to prepare and empower learners to successfully contribute to an evolving world community.

DODGELAND MIDDLE SCHOOL COLLECTIVE COMMITMENTS

1. ***Every decision is about students and their learning and success.***
2. ***Our students will have the necessary skills and knowledge for post high school success.***
3. ***We are committed to building relationships with students and recognizing the well being of the whole child.***
4. ***We commit to administering to student's social and emotional needs, not solely academic needs.***

CASES NOT COVERED BY SPECIFIC RULES

It is understood that the rules and expectations of the following pages are not all inclusive. The administration will take such action as is necessary and not forbidden by law or board policy to insure the discipline and orderly conduct of the school. *Action may be taken with any offense that impairs the usefulness or well-being of the school regardless of the existence or nonexistence of a rule covering the offense***. All of the regulations that follow are set down in an attempt to maintain the rights of all.**

Middle/High School Staff

The voice mail extension phone numbers can be accessed through the phone system by dialing 920-386-4404. After dialing, wait and listen, and then enter the correct extension. NOTE: Calls received during the instructional day will go directly to teacher voice mail

Teacher	Ext	Email	2025-2026Assignment
Mrs. Beaudo	1303	beaudo@dodgeland.k12.wi.us	Business Education
Ms. Biwer	1206	biwer@dodgeland.k12.wi.us	MS Science
Mrs. Carlson	1325	carlson@dodgeland.k12.wi.us	MS Art and HS Art
Mrs. Damrow	1319	damrow@dodgeland.k12.wi.us	HS Special Education
Mrs. Disch	1335	Disch@dodgeland.k12.wi.us	MS/HS Technology Education, PLTW
Ms. Fink	1307	fink@dodgeland.k12.wi.us	HS Mathematics, Academic Decathlon
TBD	1317		HS Social Studies
Mrs. Garland	1337	garland@dodgeland.k12.wi.us	MS/HS Physical Education & Health
Mr. Grotenhuis	1208	grotenhuis@dodgeland.k12.wi.us	MS Social Studies
Mrs. Guenther	1312	guentherb@dodgeland.k12.wi.us	Agriculture
Mrs. Heintz	1210	heintz@dodgeland.k12.wi.us	MS Mathematics
Mrs. Johnson	1005	johnsonjen@dodgeland.k12.wi.us	Director of Special Education & Pupil Services
Mr. Klueger	1217	klueger@dodgeland.k12.wi.us	MS English/Math/ Health 8
Mrs. Kohlhoff	1304	kohlhoff@dodgeland.k12.wi.us	Spanish and Publications
Mr. Kuehnl	1321	kuehnl@dodgeland.k12.wi.us	HS Special Education
Mr. Lange	1216	lange@dodgeland.k12.wi.us	MS Special Education
Mrs. Lauth	1324	lauth@dodgeland.k12.wi.us	Speech / Language Pathologist
Mr. Matasek	1316	matasek@dodgeland.k12.wi.us	HS Science
Mr. Mate	1308	mate@dodgeland.k12.wi.us	HS English & Language Arts
Mr. Modaff	1041	modaffb@dodgeland.k12.wi.us	Directory Technology
Mr. Nordentoft	1315	nordentoft@dodgeland.k12.wi.us	HS Social Studies
Mrs. Halverson	1318	halverson@dodgeland.k12.wi.us	HS Science
TBD	1309		HS Mathematics
TBD	1345		Middle School / High School Special Education
Mrs. Rollins	1044	rollins@dodgeland.k12.wi.us	Library Media Specialist, District Technology Integrationist
Mrs. Shramek	1306	shramek@dodgeland.k12.wi.us	HS English Language Arts, GEDO2
Mr. Schwoerer	1215	schwoerer@dodgeland.k12.wi.us	MS Mathematics
Mr. Loof	1329	loof@dodgeland.k12.wi.us	HS Technology Education
Ms. Task	1147	task@dodgeland.k12.wi.us	Instrumental Music
Mr. Thompson	1336	thompsonl@dodgeland.k12.wi.us	MS/HS Physical Education
Mrs. Westphal	1209	westphal@dodgeland.k12.wi.us	MS English and Language Arts
Mrs. Zastrow	1123	zastrow@dodgeland.k12.wi.us	District ML Coordinator

MS/HS Office			
Mrs. Balmer	1031	balmer@dodgeland.k12.wi.us	MS/HS Administrative Assistant
Mrs. Peplinski	1030	peplinski@dodgeland.k12.wi.us	MS/Student Activities Administrative Assistant
Jake Borchart	1225	borchart@dodgeland.k12.wi.us	School Resource Officer
Mr. Gischia	1032	gischia@dodgeland.k12.wi.us	MS/HS Principal
Mr. Tallmann	1033	tallmann@dodgeland.k12.wi.us	MS/HS Dean of Students
Mr. Thompson	1038	thompsonl@dodgeland.k12.wi.us	Athletic Director
Student Development Center			
Mrs. Buss	1020	buss@dodgeland.k12.wi.us	School Counselor
TBD	1022	TBD	Psychologist
TBD		TBD	Psychologist
TBD	1000	TBD	Registrar

Dodgeland Middle School 2026 Regular Daily Schedule	
Period	**Time**
Aspire	7:45-8:15
1	8:18-9:03
2	9:06-9:51
3	9:54-10:39
4	10:42-11:27
Lunch	11:30-12:00
5	12:03-12:49
6	12:52-1:36
7	1:39-2:23
8	2:26-3:10

ACADEMIC INFORMATION

GRADING

Parents can monitor their students' grades through PowerSchool, the district student information system, via the parental access web portal. (www.dodgeland.k12.wi.us). Usernames and passwords are consistent throughout your child's attendance at Dodgeland and may be obtained through the Student Development Center. Please note: If a parent wishes to change the parental access password, the school no longer has access to the parent account.

Parents may request a paper copy of their child's report card to be picked up at the middle school office, mailed or sent home with the child if they do not have home internet access.

Teachers will provide a proficiency grade for the standards in which students have been assessed, using one of the following grades: ADV- Advanced, PRO - Proficient, DEV - Developing, UNM- Unmet, NONE- None. Below is a description and visual of what these areas mean.

Earning a grade report of "NONE" means that the student has not participated in class (whether in person or virtually) and has not submitted any assignments or assessments for the teacher to be able to determine a proficiency level.

Throughout the year, your student's teachers will provide feedback on how they are progressing towards proficiency in the skills in the learning targets and standards in each course. Use the descriptions above to help you understand how your child is doing in school. If you have questions or concerns, please reach out to your child's teacher or principal.

	Description
Advanced (ADV)	The student independently applies their understanding of the learning target at a level beyond expectation.
Proficient (PRO)	The student consistently and independently demonstrates understanding of the learning target.
Developing (DEV)	The student demonstrates limited or inconsistent understanding of the learning target.
Unmet (UNM)	The student's work does not meet the minimal requirements of the learning target.
None (NONE)	The student has not yet submitted evidence towards the learning target.

A student who does not meet the minimum standards for promotion to the next grade level must attend summer school or could remain in the same grade for another school year. Parents / guardians will be notified after first semester that promotion is in jeopardy. Conferences will be requested to provide opportunities for the students to improve their achievement level. At the end of the year, grades will be reviewed and a final decision will be made according to established guidelines.

Any incomplete grades must be made up within 2 weeks (10 scheduled academic days) in traditional classroom courses, with the exception being students who were medically absent for a long period of time. An incomplete may be extended by teacher-administrator agreement when a student has made significant progress and an extension of time is necessary to complete the course work. All incomplete grades require prior administrative approval.

Dodgeland Middle School Work Habits Rubric			
	Proficient (PRO)	**Developing (DEV)**	**Unmet (UNM)**
Be Respectful	I **consistently** • show respect and common courtesy toward students, teachers, and community members. • respect the ideas and perspectives of others. • follow rules and directions. • communicate positively with classmates.	I **occasionally need reminding to** • show respect and common courtesy toward students, teachers, and community members. • respect the ideas and perspectives of others. • follow rules and directions. • communicate positively with classmates.	**Even with reminders I often struggle to** • show respect and common courtesy toward students, teachers, and community members. • respect the ideas and perspectives of others. • follow rules and directions. • communicate positively with classmates.
Be Responsible	I **consistently** • arrive on time prepared for class. • meet homework and assessment deadlines. • take advantage of assessment retakes. • use technology safely and appropriately. • seek help when needed. • am proactive when known absences are scheduled.	I **occasionally need reminding to** • arrive on time prepared for class. • meet homework and assessment deadlines. • take advantage of assessment retakes. • use technology safely and appropriately. • seek help when needed. • am proactive when known absences are scheduled.	**Even with reminders I often struggle to** • arrive on time prepared for class. • meet homework and assessment deadlines. • take advantage of assessment retakes. • use technology safely and appropriately. • seek help when needed. • am proactive when known absences are scheduled.
Be Engaged in Learning	I **consistently** • take ownership of my learning. • engage in classroom activities. • demonstrate interest and curiosity in learning.	I **occasionally need reminding to** • take ownership of my learning. • engage in classroom activities. • demonstrate interest and curiosity in learning.	**Even with reminders I often struggle to** • take ownership of my learning. • engage in classroom activities. • demonstrate interest and curiosity in learning.

Students will also receive a grade for **Work Habits** in each class under the categories of Be Respectful, Be Responsible, and Be Engaged in Learning. The Work Habits are separated from academic grades and are intended to help prepare students for workforce, career and college choices after high school. If a student is receiving a Unmet (UNM) in one of the Work Habits, it *may impact their eligibility for athletic/co-curricular competitions.*

HOMEWORK

Teachers assign homework, extra class activities, or assignments as necessary. Homework is an opportunity for a student to practice skills and activities, to share and discuss ideas, to review materials and to become acquainted with resources, to organize thoughts, to prepare for classroom activities, or to make up incomplete class work. Homework is also an opportunity to complete work independently to demonstrate mastery. Homework is not graded in all courses. Teacher grading procedures are outlined in each course syllabus.

If necessary, students are responsible for downloading class material to their iPad before leaving school if they do not have home internet access.

SCHEDULE CHANGES

Course changes will be made under the following circumstances:

1. The student needs to make up a required course(s).
2. The student has an incomplete schedule, containing fewer than 7.0 classes.
3. The student wishes to add a course without dropping a course (courses cannot be added after (5) school days have passed).

Note: The administration reserves the right to deny changes that will negatively impact sound educational practices or approve changes which are in the best educational interests of all parties involved. SEE ALSO: WITHDRAWAL.

Course Change Process

1. Discuss your need for a change with parents and the counselor, these would be the circumstances listed under schedule changes.
2. Submit a parental permission form to the Student Development Center office authorizing the change, along with signatures from the teachers of both classes.

3. Use the new schedule from the Student Development Center office to gain entrance into the new class.

ACADEMIC RESOURCE PERIOD
The purpose of study hall/ academic resource period (ARP) is to provide time and space for students to complete their schoolwork. ARP expectations mirror those of classrooms with respectful and responsible choices and behaviors. Use of student iPads will be for educational based sites and activities.

Retake Policy
Certain assignments, such as formal writing assignments, other summative assignments, and tests/quizzes will be allowed to be retaken or rewritten to improve proficiency scores. In order to retake/rewrite assignments, you will have to complete a "Retake/Rewrite Request Form," complete all formative work from the unit, and schedule a conference with the teacher in order to review your original work and to discuss improvement. Please note that preparation work for **retakes/rewrites must be completed within two weeks from the date the grade is posted in PowerSchool.**

TRANSFER POLICY
Students transferring into Dodgeland Middle School will have their transcript evaluated by the school counseling services and administration. Transfer students may be required to complete i-Ready reading and mathematics assessments to confirm student academic competencies and accurate course placements.

WITHDRAW FROM CLASSES
There may be times when students would like to withdraw from a class. Dodgeland does not allow students to withdraw (drop) classes after (5) days into the semester. Parental and school counselor discussions are essential to address reasons for course withdraw.

WITHDRAW FROM SCHOOL
Students who withdraw from school need to pick up a withdrawal slip from the Student Development Center (SDC) Office. The slip needs to be signed by the parent/guardian and taken to each classroom for teachers' completion and signatures. Textbooks are to be returned to the classroom teacher; iPad, charger block, cord and protective cover are to be returned to the SDC office; lunch cards need to be returned to food service and all debts paid; library books need to be returned and all fines paid; physical education/athletic locks need to be returned and all fines paid; physical education locker and regular locker need to be cleaned out. Once the withdrawal slip is completed, return it to the Middle School Office so a copy can be made and sent to their new school.

ATTENDANCE

ANTICIPATED ABSENCES (POLICY 5200)
A student who is excused in writing by his/her parent/guardian in advance of an absence will be excused from attendance at school. Anticipated absences require parent or guardian notification by note, email or phone call to the MS/HS office. A student may be excused by the parent/guardian under this provision for not more than 10 days during a school year. All assignments are the responsibility of the student. Anticipated absences are allowed for the following reasons: family activities and pressing personal business. Any student not following the above procedure, may be marked unexcused absence (see unexcused absences below).

ATTENDANCE POLICY
Schools are required by State Statute (118.15) to observe the compulsory education law which requires all students to attend school regularly until the end of the school term, quarter or semester of the school year in which the child becomes 18 years of age. Regular attendance is an important element for your success and is the responsibility of parents/guardians and the students.
The following reasons are considered **EXCUSED ABSENCES.** The student will be permitted to make up missed worked:

1. PERSONAL illness if there has been 10 Days or less with medical documentation
2. Serious illness or death in the immediate family
3. Religious observance

4. Required court appearance
5. Health and professional appointments with professional documentation provided to the office
6. Special cases of an emergency nature at the discretion of the Administration

ATTENDANCE PROCEDURES (S. 118.16)

1. Students are expected to attend all of their classes, be in assigned rooms daily and remain in the school from 7:50 a.m. until 3:05 p.m. Parents/guardians are strongly encouraged to monitor daily student attendance through the parent portal of PowerSchool.
2. Email attendance@dodgeland.k12.wi.us or leave a voicemail at (920) 386-4404, ext. 2009, before 8:30 a.m. to inform school office personnel of the student's absence and reason for it.If a student is unable to access work on their iPad in Schoology, parents may contact the office to pickup work. Most school work is available electronically through Schoology.
3. Parent-excused absences must be made within 2 days of the absence. In addition, any professional documentation for an excused absence shall be turned in to the office within 2 days. After 2 days, the absence shall be recorded as unexcused if no documentation is provided.
4. Students who arrive tardy to school after 7:50 are to immediately report to the school office upon arrival.
5. Students who must leave the building during school hours are required to provide parent/guardian notification ***prior to the start of the school day to the MS/HS office***. The student will receive a pass to be shown to the teacher who will release the student at the appropriate time, and the student will then sign out in the office. Students who become ill during the day will need parental/guardian permission before signing out in the office. Whenever possible, parents are encouraged to make doctor or dental appointments when school is not in session.
6. Students should not arrive at school before 7:35 a.m. unless they are meeting with a staff member.
7. Students who are not active in after school activities, must leave the building by 3:30 pm. Students may not stay after school to work in the commons unless supervised by a faculty member.
8. Students who are ill or truant are not allowed to attend extra-curricular activities. (i.e. sporting events) Event supervisors may ask a student to leave if they were not in attendance the day of an event.

The following reasons are considered **UNEXCUSED ABSENCES**:

1. **TRUANCY**: includes skipping an individual class, not attending an assigned class, leaving the closed campus school any time during the day (including lunch time) without prior administrative approval, oversleeping, car problems, work etc. Any appointments other than medical or emergency situations will be considered unexcused absences unless excused by administration.
2. **EXCESSIVE ABSENCES**: For the purpose of this section, excessive absences shall mean a student who is absent from school for 10 days within a school year. A written statement from a doctor WILL be required the day the student returns to school from his/her illness. Absences not accounted for in this manner will be considered unexcused.

Attendance Letters – Attendance letters are sent out of concern to advise parents of their students' absences. Parents/Guardians will receive letters indicating when a student has reached 8 of the 10 allowed parent excused absences and again when they have utilized all 10 parent excused absences. Once a student has used all 10 excused absences, additional letters will be sent once they have reached 3 days unexcused and 5 days unexcused. At that time, a letter will be sent requesting a meeting with the parents/guardians for a truancy meeting. Once a student reaches 6 days of unexcused absences, either a referral to Dodge County Human Services or to Juneau Police Department for a citation will occur.

3. **TARDINESS**: Tardiness interferes with instruction and student learning. Students are expected to be on time for all classes, including ARP / study halls. All tardies will count as unexcused absences. 8 tardies will equal one full day of unexcused absences which will count towards a student's truancy.

Behavior Intervention Plan (BIP) may be developed if truant and/or tardy behaviors continues.
Tardies will be monitored on a weekly basis. Tardy totals will start over at the beginning of every semester.

HABITUAL TRUANCY
Consistent and persistent willful violation of school attendance policies will result in appropriate disciplinary action and referral for Habitual Truancy to law enforcement and human services, which is defined as missing part or all of 10 or more days of the school year.

Illness
The office staff may handle illness/injuries which take place at school, and when necessary, notifies parents in the absence of the school nurse. When students are ill they should be kept home. Sick children need quiet rest to recuperate. We are unable to provide the down time they need here at school. When they return to school they should be well enough to participate in normal school activities unless a written statement from the physician limits participation.

Keep Your Child Home If He/She Has:
-Fever – A temperature of 100.4 degrees or more.
-Diarrhea – Increased number (3 or more) of abnormally loose stools in the last twenty-four hours. Abdominal cramping may accompany loose stool. Must be symptom free of diarrhea for 24 hours before returning to school.
-Persistent or Uncontrolled Cough – if your child is unable or unwilling to appropriately wipe their own noses or cover uncontrollable cough or sneezing, the child should be kept home to protect others from exposure.
-Vomiting – If your child has vomited during the night or that morning.
-Eye/Nose Drainage – yellow/green thick and draining.
-Sore Throat – Especially when fever, redness, and/or swollen glands in the neck are present.
-Earaches – Especially if history of ear infections exists. If a child has an elevated temperature, is tugging or digging in ear, and/or is sitting holding affected ear in hands.
-Appearance/Behavior – child looks or is acting differently than usual, unusually tired, pale, lacking appetite, or is irritable, whiney.
-On antibiotics less than 24 hours.
When children become ill at school they report to the office. If any of the above listed conditions are present, office personnel will contact parents, guardians or their designees if the child is too ill to remain at school. Ill children should be picked up promptly once the contact person has been notified. The school does not have the capability to keep ill children at school. If the parent/guardian is not available, the contact person listed on the Emergency Card will be notified. **At least one of the persons listed on the Emergency Card should live within a 15-mile radius of the Dodgeland Schools and have transportation resources, in case they are called upon to pick up an ill child. Please keep the Emergency Card information up to date!** Any student absent from school may not participate in extracurricular activities that day or evening as well.

MAKE-UP WORK
The time allowed for make-up work will be equal to the time absent; i.e. if you are absent (4) days, the student will be given (4) days to make up the work. Communication between teachers and students regarding missed assignments due to extended absences is expected to insure learning and completion of missed assignments, projects and/or assessments.

Advance Make-Up Work for anticipated absences lasting more than three days must have a parent/guardian note/contact in the high school / attendance office. Parents/guardians need to be aware that absences of this nature may adversely affect your child's learning and grades.

BEHAVIOR/DISCIPLINE

The Dodgeland Middle School faculty and administration firmly believes that learning can best take place in an orderly environment. Behavioral/Work Habits skills will be taught and assessed using a defined rubric. This will provide students with a rating of Beginning, Developing, Proficient or Advanced in the work habits of Be Respectful, Be Responsible and Be Engaged in Learning.

However, if a student chooses to exhibit behavior that disrupts the intent of the school environment, violates the rights of others, or in some way is detrimental to his/her own well-being, then a teacher, administrator or authorized school personnel may choose an appropriate consequence in order to motivate a student to rethink and redirect their choices.

However, when a student's behavior runs contrary to Board Policy, building procedures, Federal, State, or Civil Law, appropriate disciplinary action will be taken to safeguard the health and safety of each student and District employee. Appropriate action may include written or verbal advisory, parent notification, detention, suspension (In School or Out of School), legal referral, student behavioral contract or expulsion. A suspended student will, however, be permitted to take any quarterly, semester, or grading period assessments and make up other classroom work missed during the suspension, and these scores will be averaged into the final course grade. Any code of conduct violations may result in additional penalties if the student falls under the extra-curricular and/or athletic code.

It is the student's responsibility to be familiar with the rules and guidelines of the school as well as the rules and guidelines of their individual classrooms. Rules are enforced in the best interest of all students and District employees.

Middle school faculty will submit three different types of student behavior referrals when unacceptable behavior occurs from students: documentation, minor and major.

- **Documentation referrals** are recorded to track student behaviors that occur which do not warrant an immediate consequence. If a pattern of behavior is identified, an advisory discussion will be held with the student and the teacher followed by notification of parents/guardians.
- **Minor referrals** are recorded to document student behaviors that occur and are addressed by a faculty member or administration. Corrective actions may include: advisory, held after class, parent contact by the teacher, lunch detention, etc.
- **Major referrals** are recorded to document student behaviors that endangers the safety of others, use of profanity, repeated behavior occurrences, etc. Corrective actions may include lunch or after school detentions. Repeated major referrals may also result in an in-school suspension and a student/parent/administration meeting.

If a behavioral incident (or pattern of behavior) is deserving of a referral to the office, parents will receive notification from the teacher regarding the incident and disciplinary action taken so far. If the misbehavior deserves the immediate attention of parents, attempts will be made to reach parents by phone. Please note, all referrals made to the office result in a principal meeting with the student to review the incident. Office action regarding the referral will be based upon the reported information on the referral and any new information resulting from the meeting with the student and/or other individuals. Consequently, when a behavioral referral is made from the office, it verifies that misconduct deserving parent contact has occurred.

The nature of the parent response to a behavioral referral from the office will influence what the child learns from the experience. Parents, who work with school personnel in a constructive spirit to resolve the problem, will model an appropriate way to solve problems and reinforce in their child that misbehavior is unacceptable.

ACADEMIC INTEGRITY/CHEATING

Dodgeland expects ethical behavior from all members of its community. We value honesty and integrity in all of our classrooms, programs and activities. Dishonest and unethical behavior will not be tolerated by anyone at any time. Cheating includes, but is not limited to:

- ✓ Copying or submitting someone else's work, such as an assignment, assessment, and submitting it as your own work
- ✓ Allowing another student to copy your work

- ✓ Using aids such as notes or cheat sheets to assist in completion of an assessment when such aids are not authorized by the teacher
- ✓ Copying source material or not crediting sources in an attempt to present another's work as your own on a class assignment, or
- ✓ Doing the work for someone else
- ✓ In certain situations, AI may be used as a learning tool or a study aid. Students **may not** claim AI as their own work.

When a teacher believes that a student has in some way cheated on an assignment, assessment, report, paper, etc., the teacher will discuss the allegation with all students involved and their parent/guardian. If the allegation is believed to be true, all involved students will be required to reassess and demonstrate their knowledge to receive a grade on the assignment, test, etc. Additional disciplinary action as determined by administration and the classroom teacher may follow.

ALCOHOL

The state statutes prohibit any student under the age of 21 from procuring, seeking to procure, knowingly possessing or consuming intoxicating liquor in public (S.125.07). The Board of Education also prohibits the above activities, as well as being under the influence of alcoholic beverages when students are engaged in school activities, are representing Dodgeland, or are under the jurisdiction of school officials. Violations may include expulsion, suspension, and referral for assessment, and legal referral.

BUS SERVICE

Safety is the first consideration for bus transportation. Good student behavior makes it possible for better driving. This service is most effective when the following guidelines are adhered to:

1. For alternative student bus transportation a parent/guardian must contact Lamers @ 920-386-2200 ext. 11411.
2. Be on time at the designated location, as well as at school.
3. Enter and leave the bus single file.
4. The bus driver has the authority to assign seats.
5. Students are to ride only on assigned buses. Students will only be allowed to ride a different bus if parents/guardians receive approval from Lamers Bus Service by calling them at 920-386-2200.
6. Aisles must be kept clear of feet, legs, bags and any other objects.
7. Avoid putting head or hands out of the windows and windows may be opened half way as a maximum.
8. Throwing objects from a bus is dangerous and a violation of state law.
9. Courtesy and respect for others make for a pleasurable ride.
10. Speak in moderate tones.
11. Keep the bus clean; students are responsible for their personal belongings.
12. Damaging, littering, or soiling the bus in any way is vandalism and against state law.
13. Watch and listen to the driver for special instructions during emergencies.
14. Students will lose the privilege of bus service if willful and persistent behavioral problems occur.
15. Administration reserves the right to follow the school discipline process for any bus misbehavior.

Students riding the late bus must follow all of the regular bus riding expectations. Sign up for the late bus must take place prior to noon.

CLOTHING - DRESS AND ATTIRE

The school board has the authority to make policy rules and regulations pertaining to conduct and dress of students (s.120.13). Research has shown that student dress and appearance affect student attitudes and conduct. These guidelines are intended to define "appropriate student attire" and personal grooming. The purpose is to prevent disruption of the classroom atmosphere, enhance classroom decorum in order to have a positive effect on the educational process and to maintain a safe school environment. It is not our intention to infringe on individuality, but rather to encourage students to **"Dress for Success."** Classroom teachers, support staff, and administration will assume responsibility for determining acceptable dress. Students not following the dress code will be asked to modify their dress to be within the acceptable guidelines or may be given appropriate clothing to use for the school day. If we are unable to accommodate at school, a parent will be contacted and asked to bring acceptable clothing to school. The following guidelines, while not all inclusive, will be used by staff in discerning appropriateness of student attire:

1. Apparel that makes written or graphic reference to the following topics is strictly prohibited: alcohol, tobacco/nicotine, drugs, violence, weapons, nudity, profanity, vulgarity, gangs, hate speech, pornography, racial or gender slurs, sexual innuendos or discrimination. Be aware that even mainstream fashions may contain references to these topics of which students or parents may be unaware.
2. Clothing that does not provide adequate coverage may not be worn. This includes garments that expose cleavage, buttocks, and visible undergarments (waistbands and straps are allowed). Halter tops, half-shirts/crop tops, see through or mesh garments are not permitted.
3. "Muscle Shirts" with open side seams under the arms may not be worn. Wearing a shirt underneath would be acceptable.
4. Excessively short shorts, dresses or skirts are not permitted; a recommended length would be mid-thigh or longer when standing. Holes/tears in jeans may not expose undergarments or buttocks.
5. Accessories deemed dangerous and chains attached to wallets may not be worn for safety precautions.
6. State law requires shoes be worn at ALL times in a public building.
7. Religious headwear, headbands, baseball hats, beanie style hats and stocking caps may be worn as long as the face and ears are visible to staff and do not interfere with the line of sight for students and staff. Hoods on any clothing may **not** be worn during the school day. All headwear follows the same guidelines as number 1 listed above. Any headwear deemed a distraction to the learning environment will be removed.
8. Coats & backpacks are to remain in student lockers until the 3:05 dismissal.

*Please remember this listing is a guide to help students and is subject to change. Teachers may create additional dress code requirements for specific classes and activities in order to meet the safety needs of the class, or for field trips and class activities.

CODE OF CLASSROOM CONDUCT
All of the students are expected to follow the Code of Conduct:

(Policy # 5500)
Respect for law and for those persons in authority shall be expected of all students. This includes conformity to school rules as well as general provisions of law regarding minors. Respect for the rights of others, consideration of their privileges, and cooperative citizenship shall also be expected of all members of the school community.

Respect for real and personal property; pride in one's work; achievement within the range of one's ability; and exemplary personal standards of courtesy, decency, and honesty should be maintained in the schools of this District.

The District Administrator shall establish procedures to carry out Board policy and philosophy, and shall hold all school personnel, students, and parents responsible for the conduct of students in schools, on school vehicles, and at school-related events.

Student conduct on or adjacent to school premises, on school vehicles, and at school-related events and activities shall be governed by the rules and provisions of the Student Code of Classroom Conduct. In addition, student conduct on internet-based social media outlets, when such conduct forms a sufficient connection to school or staff, is governed by the Code of Conduct. This Code of Classroom Conduct shall be reviewed and approved periodically.

Student conduct in the classroom shall be governed by the rules and provisions of the Code of Classroom Conduct developed for each school in consultation with a committee of School District residents that consists of parents, students, members of the Board, school administrators, teachers, pupil services professionals, and other residents of the School District who are appointed to the committee by the Board. Each school's Code of Classroom Conduct shall be adopted by the Board

Students should be able to attend school and classes as free as reasonably possible from unnecessary and unwarranted distraction and disruption. Such behavior can interfere with the classroom environment and will not be tolerated. A student who engages in classroom conduct or behavior as outlined in this code may be removed from class by a teacher and placed in an alternative setting in accordance with established procedures.

Removal from class under this code does not prohibit the District from pursuing or implementing disciplinary measures, including but not limited to, detentions, suspensions or expulsions, for the conduct or behavior for which the student was removed.

The conduct covered by the District's policies regarding suspension and expulsion which includes conduct rule violations, possessing a firearm, and knowingly conveying a threat to destroy any school property by means of explosives. It should be noted that building administrators make decisions regarding suspension, and the district administrator makes recommendations for expulsion. Thus, a teacher's decision to remove a student from class for behavior covered by District policies regarding suspension and expulsion may, but does not necessarily mean, that the student will also be suspended or expelled.

For purposes of this code, a "class" includes regular classes, special classes, resource room sessions, labs, study halls, library time and school assemblies.

A "teacher of that class" means the regularly assigned teacher of the class, or any teacher assigned to teach, monitor, assist in or oversee the class. This definition includes, without limitation, any assigned substitute teacher, proctor, monitor, or group leader. Where there is more than one teacher in a class, any teacher may remove a student from that class, upon informing the other teacher(s) of his/her intent to do so. It is advisable, though not absolutely required, that all teachers of a class assent to the removal of the student.

The Code assumes that there are two essentially separate kinds of removal from class: short term or temporary removal, and long term removal. Long term removal is essentially a forced transfer of the student out of the particular class for the remainder of the semester or marking period. Authority for the far more serious issue of long term removal rests with the building administrator. Short term removal is likely to be disciplinary in nature, and addresses circumstances where, for whatever reason, the student's presence is disruptive to the class on a particular day. Authority for short term removal rests with the teacher, and will stand for that class period.

A. REASONS FOR REMOVAL FROM CLASS

Student removal from class is a serious measure and should not be imposed in an arbitrary, casual or inconsistent manner. Behavioral expectations are always more constructive and more likely to be followed, when they are communicated as clearly as possible to students and staff. However, it is neither possible nor necessary to specify every type of improper or inappropriate behavior, or every inappropriate circumstance that would justify removal from class under this code. A teacher's primary responsibility is to maintain an appropriate educational environment for the class as a whole. Therefore, notwithstanding the provisions of this code, in every circumstance the teacher should exercise his/her best judgment in deciding whether it is appropriate to remove a student from class.

1. Disruptive, dangerous or unruly behavior. The following behavior, by way of example and without limitation, may be determined to be disruptive, dangerous or unruly.

    a. Inappropriate physical contact intended or likely to hurt, distract or annoy others such as hitting, biting, pushing, shoving, poking, pinching, or grabbing.
    b. Inappropriate verbal conduct intended or likely to upset, distract or annoy others such as name-calling, teasing, baiting, offensive, or vulgar language on school grounds.
    c. Behavior that may constitute sexual or other harassment.
    d. Repeated or extreme inappropriate verbal conduct likely to disrupt the educational environment, particularly when others are talking (e.g., lecture by teacher, response by other student, presentation by visitor) or during quiet study time.
    e. Throwing any object, particularly one likely to cause harm or damage such as books, pencils, scissors, etc.
    f. Inciting other students to act inappropriately or to disobey the teacher or school or class rules, including without limitation inciting others to walk out.
    g. Destroying the property of the school or another student.
    h. Loud, obnoxious or outrageous behavior.

2. Conduct which otherwise interferes with the ability of the teacher to teach effectively. Students are required to cooperate with the teacher by listening attentively, obeying all instructions promptly and responding appropriately when called upon. A student's non-compliance may, in turn, distract others either by setting a bad example or by diverting the class from the lesson to the student's inappropriate behavior. By way of example and without limitation this behavior includes:

   a. Open defiance of the teacher, manifest in words, gestures or other overt behavior.
   b. Open disrespect of the teacher, manifest in words, gestures or other overt behavior.
   c. Other behavior likely or intended to sabotage or undermine classroom instruction.

3. Conduct which is incompatible with effective teaching and learning in the class. In some cases, a teacher may believe that a student should be removed from the class for the good of the student and in the best interest of the class as a whole. Such reasons may, but need not be disciplinary in nature, and include for purposes of illustration and without limitation irreconcilable personality differences or issues between students in the class.

The following behavior, by way of example and without limitation, may be determined to be disruptive, dangerous and unruly.

   a. Possession or use of a weapon or anything that resembles a weapon or other item that might cause bodily harm to persons in the classroom.
   b. Being under the influence of alcohol or other controlled substances or controlled substance analogs, or otherwise in violation of district student alcohol and other drug policies.
   c. Behavior that interferes with a person's work or school performance or creates an intimidating, hostile or offensive classroom environment.
   d. Fighting.
   e. Taunting, baiting, inciting and/or encouraging a fight or disruption.
   f. Disruption and intimidation caused by gang or group symbols or gestures used by gangs or groups posturing to provoke altercations or confrontations.
   g. Pushing or striking a student or staff member.
   h. Obstruction of classroom activities or other intentional action taken to attempt to prevent the teacher from exercising his/her assigned duties.
   i. Interfering with the orderly operation of the classroom by using, threatening to use or counseling others to use violence, force, coercion, threats, intimidation, fear or disruptive means.
   j. Dressing or grooming in a manner that presents a danger to health or safety, causes interference with work or creates classroom disorder.
   k. Any dress that identifies gang affiliation.
   l. Restricting another person's freedom to properly utilize classroom facilities or equipment.
   m. Repeated classroom interruptions, confronting staff argumentatively, making loud noises or refusing to following directions.
   n. Throwing dangerous objects in the classroom.
   o. Repeated disruption or violation of classroom rules.
   p. Excessive disruptive talking.
   q. Behavior that causes the teacher or other students fear of physical or psychological harm.
   r. Physical confrontations or verbal/physical threats.
   s. Willful damage to school property.
   t. Defiance of authority (willful refusal to follow directions or orders given by the teacher).
   u. Possession of personal property prohibited by school rules and otherwise disruptive to the teaching and learning of others.
   v. Repeated use of profanity.

B. PROCEDURES TO BE FOLLOWED FOR REMOVING A STUDENT FROM CLASS

Except where the behavior is extreme, a teacher should generally warn a student that continued misbehavior may lead to removal from class. When the teacher determines that removal is appropriate, the teacher should take one of the following courses of action:

1. Instruct the student to go to the main school office. In such case, the teacher shall call the office and state the reason for the student's removal. Failure to leave at the teacher's direction may lead to suspension and legal referral for disruption of the educational environment.

2. Obtain coverage for the class and escort the student to the main school office. The teacher shall inform the building principal or designee of the reason for the student's removal from class.

3. Seek assistance from the main school office or other available staff. When assistance arrives, the teacher or the other staff member should accompany the student to the main office. The principal or designee shall be informed of the reason for the student's removal.

4. When the student arrives at the main office, the building principal or designee shall give the student an opportunity to briefly explain the situation. If the building principal or designee is not available immediately upon the student's arrival, the student should be taken to the designated short-term removal area and the principal or designee should speak to the student as soon as practicable with a student also completing a removal from class document.

5. By the end of the school day of the student's removal from class, the teacher shall submit, within Powerschool a log entry to the building principal or designee a short and concise written explanation of the basis for the student's removal from class.

6. Prior to the end of the school day the teacher shall notify the student's parent/guardian by phone call or email that the student was removed from class. The notice shall specify the class from which the student was removed, the duration of the removal, and the basis for the removal as stated by the teacher. If the student's removal from class is also subject to disciplinary action for the particular classroom conduct (i.e., suspension or expulsion), the student's parent/guardian shall also be notified by the principal or designee of the disciplinary action in accordance with legal and policy requirements.

C. PLACEMENT PROCEDURES

1. **SHORT-TERM PLACEMENT**

Each building principal shall designate a room or other suitable place in the school that will serve as the short-term removal area.

Following referral to the main office, a student who has been removed from class may be placed in the designated short-term removal area as determined appropriate by the teacher of the class the student was removed from. At the discretion of the building principal or designee, the student may be placed in another appropriate class, program or educational setting, provided the students are supervised in such alternative setting.

Students placed in the short-term removal area shall be supervised. During their time of placement, students should be required to do work of an academic nature. Such work should ordinarily be related to the work in the class from which the student was removed or may be related to the student's misconduct. In no event should a student's time in the short-term removal area be recreation or other free time.

In most cases, a student shall remain in the short-term removal area for at least the duration of the class from which he/she was removed. Prior to allowing the student to resume his/her normal schedule, the building principal or designee shall speak to the student to determine whether the student is, or appears to be, ready and able to return to class without recurrence of the behavior for which the student was removed. In the event it is not deemed

appropriate to return the student to regular classes, the building principal or designee may consider a different placement option as outlined below.

2. **LONG-TERM PLACEMENT**

Long-term placement in an alternative setting is an extremely serious step that should not be undertaken hastily or for less than compelling reasons. Such a step could have profound consequences for the affected student and his/her class, as well as any new class or teacher to which the student may then be assigned. For these reasons, long-term placement should not ordinarily be considered or implemented except after a thorough consideration of alternatives by the building principal or designee. The building principal or designee shall make all long-term placement decisions under this code.

If a classroom teacher believes that the best interests of the student and/or class require the student's long-term placement in an alternative setting, a meeting will be held with administration and the teacher to discuss the recommendation. This consideration will include: (a) the basis for the removal request, (b) the alternatives, approaches and other steps considered or taken to avoid the need for the student's removal from class, (c) the impact, positive and negative, on the removed student, and (d) the impact, positive or negative, on the rest of the class.

Upon receipt of such a statement, the building principal or designee, may at his/her discretion, consult with the teacher and/or other District staff. In all cases, the principal shall inform and consult with the student's parent/guardian and the student involved in the request for a long-term placement in an alternative setting.

Following consideration of the teacher's statement and any other information, the building principal or designee shall, at his/her discretion, take one of the following steps:

a. Place the student in an alternative education program as defined by law;
b. Place the student in another area in the school or in another appropriate place in the school;
c. Place the student in another instructional setting; or
d. Return the student to the class from which the student was removed if the principal or designee determines that readmission to the class is the best or only alternative.

The principal shall notify the parent/guardian of a decision to remove a student from class long-term and the alternative setting chosen by a phone call followed by a registered letter.

Long-term placement in an alternative setting is an administrative decision and is not subject to appeal. However, the student and/or the student's parent/guardian may meet with the building principal or designee and/or the teacher(s) who made the request for the student's long-term placement in an alternative setting. Where possible, this meeting shall take place within five (5) days of the request for a meeting. The building principal or designee has the authority to make a determination regarding the student's placement and implement the placement plan.

D. **REMOVAL AND PLACEMENT PROCEDURES FOR STUDENTS WITH DISABILITIES**

A student with a disability may be removed from a class by a teacher and placed in an alternative educational setting only to the extent permitted by state law, the federal Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act and related regulations.

E. **CODE DISSEMINATION**

Students, parents/guardians and teachers shall be informed of this code of classroom conduct annually. Each parent/guardian/student is required to sign the handbook via eRegistration as proof that the parent/guardian/student has read the rules and the consequences. Failure to return sign implies consent with all aspects of the Code of Classroom conduct.

COMPLICITY POLICY
If it has been determined that a student has helped or aided other students violate school rules and regulations, the student is subject to disciplinary measures.

CONTROLLED SUBSTANCE
The use, possession, sale or intent to sell, or transfer of alcohol or other drugs, including vapes, edibles, dab pens, nicotine pouches, cigarettes, e-cigarettes, look-alike products, counterfeit drugs, (including so-called non-alcoholic beverages) and drug paraphernalia is prohibited. Furthermore, having illegal drugs or chemicals in a student's system in or on school property, in any district owned or contracted vehicle or at school sponsored events is also prohibited. Students who violate this policy at school, while under the supervision of school authority or while engaged in a school activity, are subject to suspension or expulsion, referral for assessment, athletic and co-curricular code violations, and referral to appropriate legal authorities. (S. 161)

- 1st Offense
    - Parents/Guardians will be contacted.
    - Student will serve an In-School-Suspension for the remainder of the day of infraction.
    - Student will serve a 2 day out of school suspension following the day of infraction. (Upon successful completion, at the expense of the student/family, of an online course assigned by administration, this may be reduced to 1 day.)
    - Referral to Juneau Police Department for possible citation.
- 2nd Offense
    - Parents/Guardians will be contacted.
    - Student will serve an In-School-Suspension for the remainder of the day of infraction.
    - Student will serve a 3 day out of school suspension following the day of infraction. (Upon successful completion, at the expense of the student/family, of an online course assigned by administration, this may be reduced to 2 days.)
    - Referral to Juneau Police Department for possible citation.
- 3rd Offense
    - Parents/Guardians will be contacted.
    - Student will be required to be picked up by a parent/guardian.
    - Student will serve a 5 day out of school suspension following the day of infraction.
    - Student will be recommended to the Dodgeland Board of Education for possible expulsion.
    - Referral to Juneau Police Department for possible citation.

COPYRIGHTED WORKS
Board Policy 2531 addresses copyrighted works, directing staff/students only to use copyrighted works to the extent that the law permits. The Board recognizes that Federal law applies to public school districts and the staff and students must, therefore, avoid acts of copyright infringement under penalty of law.

DISPLAYING OF AFFECTION
Public displays of affection (PDA), are inappropriate in the school environment. Any willful and persistent displays of inappropriate behavior that interferes with the educational environment will result in disciplinary action.

DUE PROCESS RIGHTS
The Board recognizes the importance of safeguarding a student's constitutional rights, particularly when subject to the District's disciplinary procedures.

To better ensure appropriate due-process is provided a student, the Board establishes the following guidelines:

A. **Students subject to suspension:**

The suspended student, and if a minor, the parent of the suspended minor student shall be given prompt notice of the suspension and the reason for the suspension. The student or the student's

parents may within five (5) school days following the beginning of the suspension, have a conference with the District Administrator. This conference will serve as the opportunity for the student to respond to the charges against him/her. If the Administrator finds that the student was suspended unfairly or unjustly or that the student suffered undue consequences as the result of the suspension, the student's record shall be expunged.

B. **Students subject to expulsion:**

Prior to expelling a student, the Board must hold a hearing. A student and his/her parent must be given written notice of the intention to expel and the reasons therefore, at least five (5) days prior to the date of the hearing. The hearing is the opportunity for the student and his/her parent to appear with a representative or legal counsel before the Board to answer the charges. The Board will keep written minutes of the hearing. The hearing will be closed. The student and/or his/her parent may appeal the expulsion consistent with Chapter 120.13, Wis. Stats.

ELECTRONIC DEVICES - PERSONAL COMMUNICATION DEVICES (POLICY 5136) (PO0100)

Personal communication devices ("PCDs") include computers, laptops, tablets, e-readers, cellular/mobile phones, smartphones, and/or other web-enabled devices of any type. Middle school students are not permitted to use cell phones or any personal communication during school hours. Students caught using their cell phone or other PCD during school hours will be subject to disciplinary action following the guidelines set below.

- 1st Offense
  - Phone will be turned into the office and may be picked up at the end of the school day (3:10).
  - Teacher will contact parents/guardians.
  - Teacher will enter a minor referral into PowerSchool.
- 2nd Offense
  - Phone will be turned into the office and may be picked up at the end of the school day.
  - Teacher will contact parents/guardians.
  - Teacher will enter a minor referral into PowerSchool.
  - Student will be required to turn their phone into the office at the start of each school day for 1 week.
- 3rd Offense
  - Phone will be turned into the office and may be picked up at the end of the school day.
  - Administration will contact parents/guardians.
  - Administration will enter a major referral into PowerSchool.
  - Student will be required to turn their phone into the office at the start of each school day for the remainder of the semester.

EXPULSION

The School Board may expel a student from school when the student has repeatedly refused or neglected to obey properly promulgated school or school board rules; or when the student has knowingly conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives; or the student has engaged in conduct while at school or while under the supervision of a school authority which endangers the property, health or safety of others, including any employee or school board member of the district in which the student is enrolled, and the school board is satisfied that the interest of the school demands the student's expulsion.

FIRE DRILLS AND ALARMS

Fire drills at regular intervals are required by law and are an important safety precaution (S.118.07). It is essential that when the first signal is given, everyone clear the building by the prescribed route as quickly as possible. The classroom teacher will give instructions and roll will be taken. Students will be suspended and/or referred to appropriate authorities for interfering with the school's fire-fighting equipment (S.941.12) and for intentionally setting off a false alarm. (S.941.13)

HARASSMENT
The Dodgeland School District is committed to providing a safe, positive, productive and nurturing educational environment for all of its students. The District encourages the promotion of positive interpersonal relations among members of the school community. Harassment or bullying of a student, whether by other students, staff, use of electronic devices, or third parties is strictly prohibited and will not be tolerated. Every student is encouraged, and every staff member is required to report any situation that they believe to be harassment or bullying directed toward a student. All complaints of harassment and bullying shall be processed in accordance with district procedures (S. 411.2)

MEDIA CENTER (IMC) / LIBRARY
The media center is a place for concentrated study, a source for obtaining recreational and educational reading materials. Using the media center is a privilege that can be taken away from students for misuse or disregard of rules. All fines accumulated while enrolled in the Dodgeland School District must be paid at the end of each school year and also prior to graduation.

SCHOOL LUNCH
Dodgeland School is a closed campus and, therefore, all students are provided a (30) minute lunch period. During this time, students will be expected to report to the commons for lunch. Students must either have their lunch card or their student code to eat school lunch. Federal regulations prohibit any competition with the lunch program. Therefore, lunches such as pizza, sub sandwiches, etc., cannot be delivered to the school from establishments. Federal nutritional guidelines also prohibit the consumption of soda during lunch. Opportunities for supervised leisure time activities may be provided in an assigned area throughout the school year. Participation in these activities is a privilege with respectful behaviors expected from all participants.

SEARCH AND SEIZURE
The school retains the right to conduct searches. Among the reasons are suspicion of concealing alcohol, drugs, disruptive material, dangerous weapons, contraband or other items, which pose a danger to health and safety. Discovery of illegal materials will result in a legal referral, suspension and/or expulsion.

SUSPENSION
State statutes permit suspension of students. (S.120.13 (1)(b) At Dodgeland Middle/High School, students can be suspended for the major reasons listed below:

Battery - A student causing bodily harm to another by an act done with intent to cause bodily harm to that person harmed is guilty of a misdemeanor. (S.940.19)

Disorderly Conduct - Students who engage in violent, abusive, indecent, profane, boisterous, unreasonably loud or otherwise disorderly conduct in which such conduct tends to cause or provoke a disturbance is guilty of disorderly conduct. (S940.19)

Harassment - A student who engages in repeated acts to intimidate a person by strikes, shoves, kicks, unwarranted or unwelcome sexual behavior or otherwise subjects the person to physical contact or threatens to do the same is in violation. (S.947.01)

Hazing - -School Board Policy 5516 pertains to any "Student Hazing" and prohibits all such activities at any time in school facilities, on school property, and at any District-sponsored activity or event. Hazing shall be defined for the purpose of this policy as performing any act or coercing another, including the victim, to perform any act of initiation into any class, group, or organization that causes or creates a risk of causing mental, emotional, or physical harm. Permission, consent, or assumption of risk by an individual subjected to hazing shall not lessen the prohibitions contained in this policy.

No person may intentionally or recklessly engage in acts of forced activity which endangers the physical health or safety of the student for the purpose of initiation or admission with any organization operating in connection with a school. (S.948.51)

Negligent Operation of Vehicle - (school property) Any student who endangers another's safety by a high degree of negligence creating a situation of unreasonable risk, high probability of death or great bodily harm is guilty of a felony by state statutes. (S.944.01)

Obscenity - A student who imports, prints, advertises, sells, has in possession, for sale, or publishes, exhibits, or transfers commercially any lewd, obscene or indecent written matter, picture, sound recording, or film; or who has in possession with intent to transfer to a person under 18 years of age any of the above materials; or whoever makes any lewd, obscene or indecent drawings or writings in school is guilty of a felony by state

statutes. (S.944.21.)
Possession of a Weapon - No person shall possess a weapon or look-alike (e.g. guns, knives, and martial arts weapons) or any item intended to be used as a weapon in any school building or on school property. (S.641.235; 941.24; 948.60; 948.605; 946.6
Possession/Discharge of Fireworks - No person shall sell, use, discharge or explode any fireworks in the school building or on school property. (S.167.10)
Slander/Libel - The statutes (S.942.01) prohibit intentionally defaming another, whether a student or a staff member. This involves anything which exposes the other to hatred, contempt, ridicule or disgrace in their line of work.
Vandalism - Any student who intentionally causes damage to the school building and/or school property is guilty of a misdemeanor. (S.943.01)

Understand that these rules are not all inclusive. Action may be taken with respect to any offense which interferes with the orderly operation of the school, including repeated disobedience and defiance of rules and procedures.

Students who are under out-of-school suspension may not be on any school district property or attend any school function during the term of their suspension. Should a student be found on school property or attending a school-sponsored activity during a suspension, the student may be subject to civil action and additional disciplinary action.

In-School Suspension
Depending on the circumstances, students may receive an in-school suspension for all or part of a school day as determined by school administration. Any student who receives an in-school suspension may be subject to empty their pockets, leave all school and personal belongings in a secure location, and be scanned by a handheld metal detector prior to entering the in-school suspension room.

TECHNOLOGY
School issued devices, school email accounts and related apps/programs are to be used for educational and academic purposes only.

Access to technology is available to all students who have submitted the proper parent permission form as part of the registration/enrollment process. Ipad documents must be completed and signed by both parents and the student before distribution of personalized Ipad. Violations may result in a loss of access, as well as other disciplinary or legal action based on the discretion of Administration. Loss of technology privileges on **school owned devices** will be based on the severity of the infraction / offense.

A student's career for technology classification is defined as pre-kindergarten through grade 5, grades 6 through grade 8, and grade 9 through grade 12.

TRAILWAYS CONFERENCE POLICY – ATTENDING HIGH SCHOOL EVENTS
Admission is charged for all students and adults attending high school events. Elementary School and Middle School students must be accompanied by and under the direct supervision of a parent or appropriate adult throughout the event.

STUDENT INFORMATION

CO-CURRICULAR/ATHLETIC ACTIVITIES
Students are strongly encouraged to participate in the wide variety of co-curricular and/or athletic activities at Dodgeland School. Students will also have to abide by the academic and behavioral expectations governed by the Athletic and/or Co-Curricular Code. Athletes may obtain the necessary physical forms and required paperwork from the Athletic Director and/or MS/HS office. Students are also responsible for all school issued equipment and uniforms. The student is responsible to pay for all damaged or lost school property prior to the start of their next season or event.

A 5:10 pm late bus is provided by the district and students will follow the code of conduct when riding the bus. Sign up for the bus is located in the daily announcements and needs to be completed by 12:00 PM.

EQUALITY OF EDUCATIONAL OPPORTUNITY
The Dodgeland School District Board of Education does not discriminate on the basis of sex (including sexual orientation or gender identity), in its education programs or activities, and is required by Title IX of the Education Amendments Act of 1972, and its implementing regulations, not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment. The Board is committed to maintaining an education and work environment that is free from discrimination based on sex, including sexual harassment. The District's Title IX Coordinator is:

Dominic Gischia
Middle/High School Principal
gischia@dodgeland.k12.wi.us
920-386-44041 ext. 1032

Any inquiries about the application of Title IX and its implementing regulations to the District may be referred to the Title IX Coordinator, the Assistant Secretary for the U.S. Department of Education's Office for Civil Rights, or both.

The Board has adopted a grievance process that provides for the prompt and equitable resolution of student and employee complaints alleging any action that is prohibited by Title IX and/or its implementing regulations. The grievance process is included in Policy #2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities, which is available at **dodgeland.k12.wi.us**. The grievance process specifically addresses how to report or file a complaint of sex discrimination, how to report or file a formal complaint of Sexual Harassment, and how the District will respond.

A Sexual Harassment Notice is posted in all school buildings.

Board of Education Policy #2266

FEES FOR CO-CURRICULAR & ATHLETIC ACTIVITIES
Students participating in athletics and co-curricular activities must pay a user fee in accordance to school policy prior to participation. Students that have any overdue or outstanding balances due are ineligible to compete until these obligations are met. Students that qualify for free or reduced lunch will have their co-curricular and athletic fees waived.

FIELD TRIPS
Field trips are always regarded as an educational activity and must be relevant to the curriculum and to the needs of the students. All field trips require the completion of the district authorized signed parental consent/teacher approval form. Field trips are an extension of the classroom and educational experience. Participation in field trips shall be determined by meeting identified criteria. Students need to submit this form to the teacher of the field trip on or before the established deadline.

FOOD AND BEVERAGE
Food and beverages are allowed in classrooms at teacher discretion. Students are not to be using the lunchroom microwaves or vending machine except during their assigned lunch time. **Students are responsible for all clean-up. Special exceptions for medical reasons, cited by parents and physicians, will be dealt with by the administration on an individual basis.**

HEALTH RECORDS AND PHYSICALS
Parents/guardians of students admitted to the District's elementary and/or secondary schools shall present immunization records as required by law. In addition, students are encouraged to have completed physical and dental examinations prior to entering school.

INSURANCE AND INJURIES
Any student who has received an injury in school or while participating in a sport or club activity should report it immediately to the teacher/coach in charge at the time of injury and then report it to the office as soon as possible. Although most families today carry accident and health insurance, the school may make available a voluntary health and accident plan to the student and his/her family. All students participating in athletics must have health insurance coverage.

LOCKER REGULATIONS
School lockers are the property of the Board of Education and are provided for your convenience. Students are expected to use only the locker they are assigned. Built-in locks are provided on all hallway lockers and students are expected to secure their materials in their own locked lockers. Ipads must be secured in locked lockers during lunch, and athletic practices. Students should keep their locker combinations confidential. If damage occurs to your locker, report this immediately to the office. If damage is not reported, the student to whom the locker was assigned will be held accountable. School officials retain the right to search lockers periodically and may schedule locker clean-outs periodically**.** All fines accumulated while enrolled in the Dodgeland School District must be paid at the end of each school year and also prior to graduation.

MEDICATION
The school district's policy on any medication prescribed by a doctor is as follows: NO PRESCRIPTION MEDICATION WILL BE GIVEN UNLESS A MEDICATION CONSENT FORM HAS BEEN COMPLETED BY A PHYSICIAN. Medication consent forms can be obtained in the school office. All medication will be dispensed through the nurse's office and not by the classroom teacher. If medically required, students may utilize appropriate personal electronic devices during the school day. This includes, but is not limited to, heart monitors, glucose monitors, etc…

Parents/guardians must also fill out a Medication Consent Form for over the counter medication such as Tylenol and cough medicine. The school doesn't and cannot provide any over the counter medication for students. Any and all medication bottles must be properly labeled. Medication must be in a clean pharmaceutical container that has the same medication name, unit size, dosage and the student's name attached.
Except for inhalers, insulin, epipens & glucagon, students may not keep any medications in their desks, lockers, backpacks, etc. With a written parent note, students may bring cough drops for their own use and kept by the teacher in the classroom. These may not be shared with others.

The district assumes no responsibility for those students whose parents determine that they are old enough and mature enough to take their own medication. Our concern is not only for the child taking medication, but also for any child who may find lost or unprotected medication. If you decide your child may carry and self-administer medication a "contract for self-carried medication" must be filled out and on file in the health room office**.** Wisconsin does have a STUDENT INHALER LAW that allows students with asthma to carry and use metered dose and powdered inhalers with written permission.

MIDDLE SCHOOL ACTIVITIES
Middle School activities and other school-sponsored events are covered by the basic behavior policies listed in board policies or the student handbook. Students not following recommended guidelines will be asked to leave the event immediately and parent(s)/guardian will be contacted. All students eligible to attend must have permission forms returned to the faculty sponsor/supervisor in the appropriate time frame. Students absent the entire day of the activity

will not be allowed to attend unless advance administrative approval is given. Students are expected to remain until the end of the activity unless written permission is received from the parent(s)/guardian for early release. No students from other schools are permitted to attend middle school activities.

OFFICE PHONE USE
Office phones are available for students to use as needed before, during & after school. Students must receive permission from school personnel to use any school phone. Passes to the phone are limited during class time and/or study hall for urgent or emergency situations. Personal cell phones are not to be used to make calls or texts during the school day (7:50-3:05) with the exception of lunch in the office under the supervision of office personnel.

SCHOOL CLOSING
We use an instant notification system to notify parents of school closings/delays, which is why it is important to keep your contact information up to date by making any new contact changes in PowerSchool.

Announcements regarding changes in the school day such as early dismissal, delayed opening, or closings due to weather/driving conditions are posted on the following radio and television stations, district social media, and on our homepage: **www.dodgeland.k12.wi.us**

RADIO

Beaver Dam	WBEV-AM	1430	Beaver Dam	WXRO-FM	95.3
Mayville	WMDC-FM	98.7	Milwaukee	WTMJ-AM	620

TELEVISION

Madison-CBS	WISC	TV-3	Milwaukee-NBC	TMJ	TV-4
Milwaukee-FOX	WITI	TV-6	Milwaukee-ABC	WISN	TV-12

SCHOOL COUNSELING SERVICES
School counseling services are available for every student in the school. These services include assistance with educational planning, setting expectations for the student, school record maintenance, individual counseling, group guidance, assistance with home, school and/or social concerns, or any questions that the student would like to discuss with the counselor.

STUDENT PASSES
All middle school students must have a pass anytime they are in the hallway during class time. Students must fill out the digital hall pass on their ipad after asking for teacher permission. Students must retain their ipad with them while out of the classroom (except for in the restroom). Students found in the hallways without a pass will be sent back to their assigned class.

STUDENT RECORDS
According to the Rights and Privacy Act of 1974, students shall have access to information about themselves and how this information is being used. If students have any questions concerning their records, contact the guidance office.

STUDENT VALUABLES
Hallway and physical education lockers are to be locked when not attended by the assigned student. Students, not the school, are responsible for their personal property. Do not leave valuable items and money in your hallway or physical education locker. When it is necessary to bring large and valuable items to school, you are encouraged to check these in to the office. A list containing the exact items must be submitted with the items.

TEXTBOOKS
Students are responsible for the care of textbooks they are using. Students are to sign their name and the date loaned in ink on the nameplate in the front of their books. At the beginning and end of the school year, teachers will evaluate the books. If a book is damaged due to obvious carelessness/deliberate mutilation, a fine will be assessed. If a book is lost, the student will be assessed the replacement cost. All fines accumulated while enrolled in the Dodgeland School District must be paid prior to graduation.

VISITORS
School age visitors are not allowed during the school day unless part of a school sponsored student exchange or at the discretion of the administration. All visitors must report to the office before visiting any part of the school premises and provide an ID so a visitor pass can be printed. Visitor passes must be clearly displayed while in the building.

VOLUNTEERS
Individuals interested in volunteering for the Dodgeland School District, including chaperoning field trips and assisting in extra-curricular activities, must be approved by the building principal before beginning volunteer duties. All volunteers must have a completed Volunteer/Chaperone Application form and a signed participation and confidentiality statement on file in the office prior to performing any duties associated with being a volunteer. As part of the approval process all volunteers must submit to a criminal records check. Completed applications and the results of the criminal records check are kept in a secured location in the District Office.

Volunteer/Chaperone Application forms remain valid for three years. Following each three-year period a new volunteer application form and a signed participation and confidentiality statement must be submitted. At that time, another criminal records check will be processed by the District Office.

Copies of the Volunteer Handbook, which includes two Volunteer/Chaperone Applications forms and two signed participation and confidentiality statements, are located in the office.

STAFF-STUDENT CONDUCT

STAFF-STUDENT RESPONSIBILITIES

The Dodgeland School District is committed to quality educational programs requiring integrity, high ideals, and human understanding. Your welfare and achievement depend on positive relationships within the school environment. To this end, employees of the Dodgeland School District are expected to develop and expand their skills in sustaining positive student relationships by:

- Maintaining empathy with and respect for you
- Communicating with you in a way which fosters the development of your positive self-image
- Implementing motivation techniques that enhance your self-esteem
- Modeling and reinforcing behaviors which are expected of you
- Helping you feel worthwhile by recognizing your strengths and abilities

If you have a concern regarding this policy, you should share that concern with a building administrator

STUDENT RESPONSIBILITIES

YOU, as a student of Dodgeland School, are expected to support and strengthen your lifelong learning process in a setting of respect and cooperation by:

- Working toward academic growth and development of lifetime skills
- Attending school classes regularly and arriving on time
- Bringing appropriate materials, being prepared to participate in class, and completing class assignments as directed
- Bringing to school only those materials allowed by school rules
- Following adopted discipline guidelines and school rules
- Responding to reasonable requests of adults in the school
- Respecting the rights, feelings, and property of themselves and others
- Dressing appropriately and having grooming habits that do not interfere with the school environment
- Refraining from the use of profane and vulgar language, threats and the use of physical force on any student or school employee
- Obeying the laws concerning the possession and use of alcohol, tobacco, and illegal substances

DODGELAND MIDDLE SCHOOL

401 S. Western Avenue, Juneau, WI 53039
Telephone: (920) 386-4404 FAX: (920) 386-2601
Website: www.dodgeland.k12.wi.us

Dom Gischia, Middle/High School Principal
gischia@dodgeland.k12.wi.us Ext. 1032

Handbook/Code of Conduct Awareness Statement

I have received my 2026-2027 Dodgeland Middle School Student Handbook.

I understand that I am expected to follow the expectations, rules, and policies of Dodgeland Middle School as they are written in the Dodgeland Middle School Student Handbook.

It is understood that the rules and expectations on the previous pages are not all inclusive. The administration will take such action as is necessary and not forbidden by law or board policy to insure the discipline and orderly conduct of the school. *Action may be taken with any offense that impairs the usefulness or well-being of the school regardless of the existence or non-existence of a rule covering the offense.* All of the regulations previously stated are set down in an attempt to maintain the rights of all.

Electronic Signatures by both student and parent/guardian required by Friday, September 4, 2026.

The district requests electronic signatures by both student and parent/guardian. The absence of electronic signatures by parent and student does not mitigate the enforcement of this handbook.